

November XX, 2017

Dear (Name of Associate Dean/Manager/Dean),

On (DATE) I sent you a request for a revised SWF and your reply of (DATE) is a refusal to change my SWF as I requested.

I therefore wish to have my request for a revised SWF referred to the Workload Monitoring Group for the committee's review. You have three working days after the receipt of this email to make the referral.

This communication is given to you as a complaint pursuant to Article 11.02 A6(a).

This request for a new SWF and any additional remuneration that would result from a new SWF is without prejudice. It does not constitute a waiver on my part to any entitlement to remedies and/or monetary award(s) arising from a return-to-work protocol or otherwise as ordered by the arbitrator pursuant to Bill 178, Colleges of Applied Arts and Technology Labour Dispute Resolution Act, 2017, S.O. 2017 C.21 or in any other legal proceeding.

Sincerely,